



Application for Release of Easement

*Print, complete and mail this form to:
Attention: Land Rights Department
Sumter Electric Cooperative
PO Box 301 Sumterville, FL 33585-0301
352-793-3801 X9631*

An easement may be fully or partially released based on the type and legal description of the easement originally granted. Easement releases are typically limited to relocation projects where a replacement easement is granted or, in the case of a blanket easement, to bring greater clarity in defining the easement area. If this request involves the relocation of SECO facilities, contact our Engineering Department at 352-569-9644 or email landrights@secoenergy.com for details and estimated costs.

Application for the Release of an Easement

To request the release of an easement:

- Complete SECO's Release of Application form
- Provide a copy of your deed (Available at the County Clerk's office)
- Provide a copy of your property record card (Available at the Property Appraiser's Office)
- Provide a copy of the original easement grant (Cited on your title insurance policy and available from the County Clerk's office)
- Provide copy of your property's survey
- Provide a copy of your preliminary plat (if applicable)
- Provide a certified legal description and sketch of description suitable for recording for the area to be released and for area to be retained (if applicable)
- Include a check payable to Sumter Electric Cooperative, Inc. (SECO) in the amount of \$150.00

If you are requesting a release for more than one current property owner, a separate application and fee is required for each release.

Mail the above information to:
Land Rights Department
Sumter Electric Cooperative, Inc.
330 South US Highway 301
P. O. Box 301
Sumterville, FL 33585-0301
352-569-9631

No Electrical Facilities Located on Subject Lands

If no SECO facilities are located on the subject lands, provide a certified legal description and sketch of description for the area to be released, along with the application for release of easement.



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Electrical facilities Located on Subject lands

If you are requesting that a blanket easement be released or limited to define the area where facilities are located, new rights must be granted to SECO prior to issuing the release. If you are an individual owner, please submit the attached Application for Release of Easement.

If you are a developer building a new subdivision, you may grant SECO these rights by plat or a newly defined easement. Please contact subdivisions@secoenergy.com and provide as much information as possible on the Application for Release of Easement. Our team will work with you to ensure the proper legal rights are reserved for SECO either in your plat or by way of a new easement in favor of SECO.

New plats must provide a ten (10) foot wide easement along all front lot lines and adjacent to road rights of way, and five (5) feet along side and rear lot lines, or as required by a SECO Engineer. If you are preparing a new plat, please contact subdivisions@secoenergy.com as soon as possible in your platting process for specific details.

Survey Specifications

A certified survey is required, at the applicant's expense, to describe the area being released by the original grant of easement. Please send an email to landrights@secoenergy.com should you have any questions regarding this requirement.

If Your Request is Approved

If your request is approved, SECO will prepare a full or partial release of easement document to present to SECO's Board of Trustees for approval. SECO's Board of Trustees meets the fourth Monday of the month. Please allow a minimum of 60-90 days to process your request.

If your request is approved subject to a new easement being granted to SECO, SECO must receive your properly executed, witnessed, and notarized easement prior to issuing the requested release.

If Your Request is Denied

You will be notified in writing with the reason(s) your request was denied.



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How to Contact Us

For additional information or questions, please send an email to landrights@secoenergy.com with information related to your request and the best way to reach you.



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<u>REQUESTOR INFORMATION</u>	Date:
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Name

Email

Address

City

State

Zip

Phone Number

Fax Number

Mobile Number

<p align="center"><u>PROPERTY INFORMATION:</u></p>

1.	Project Name (if applicable):
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2.	Property Owner's Name:
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3.	How is title held?
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Individual Partnership Trust Corporation LLC

4.	County: _____
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Section ___ **Township** _____ **Range** _____

5.	Alternative Key # _____
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Parcel # _____

6.	Address of subject (if assigned)
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PROPERTY INFORMATION (Cont.):

7. Are electrical facilities currently located on the property or within 10' of the property boundary?
Yes NO

8. Does this request involve the relocation of SECO facilities?
Yes NO

9. If you have already discussed the relocation project with a SECO Representative, please list the name of your contact:

10. Does the request involve a new plat?
Yes NO

11. If yes, state the name of the plat and include a copy of the preliminary plat:

12. Should SECO need to secure a new easement, state the Grantor's information:

Grantor's Name: _____

Grantor's Title: _____

13. Please state the reason for the request of release:



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EASEMENT DOCUMENT INFORMATION:

Grantor's Name _____

OR/Deed Book: _____

Page: _____

Date: _____

Grantor's Name _____

OR/Deed Book: _____

Page: _____

Date: _____

Grantor's Name _____

OR/Deed Book: _____

Page: _____

Date: _____

Grantor's Name _____

OR/Deed Book: _____

Page: _____

Date: _____

Grantor's Name _____

OR/Deed Book: _____

Page: _____

Date: _____

Release request:

Full Release

Partial Release



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Please include a check in the amount of \$150 payable to Sumter Electric Cooperative, Inc. for each easement release requested and forward to:

Land Rights Department
Sumter Electric Cooperative, Inc.
P.O. Box 301
Sumterville, FL 33585-0301

Application Checklist:

- Location map depicting nearest major intersection in the event a field inspection is necessary.
- Boundary Survey depicting the applicant's parcel, the easement area to be released, and/or the easement area to be retained, if a new easement is needed.
- Legal description, suitable for recording, of area to be released and if applicable of the area to be retained.
- Copy of existing easement(s).
- Copy of Deed.
- Copy of Preliminary Plat (full size).
- Property Record Card.
- Check in the amount of \$150, payable to Sumter Electric Cooperative, Inc.

Note: If a partial release is requested, include a legal description of the portion to be released with the survey.